



**cherrywork**  
**Accounts Payable Automation**

**Business Challenge**

**Introduction**

**Key Capabilities**

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# Business Challenge

According to research, manual processing of paper invoices adds ~60% to company's labor costs. A typical purchase transaction generates two documents — the supplier invoice and a purchase order. As your business scales up, so will its purchase transactions and the number of documents to handle. If your accounts payable process is manual, it can get error-prone and become overwhelming. Paper records and manual processing make it harder to notice payment errors like duplicate payments and incorrect data entry.

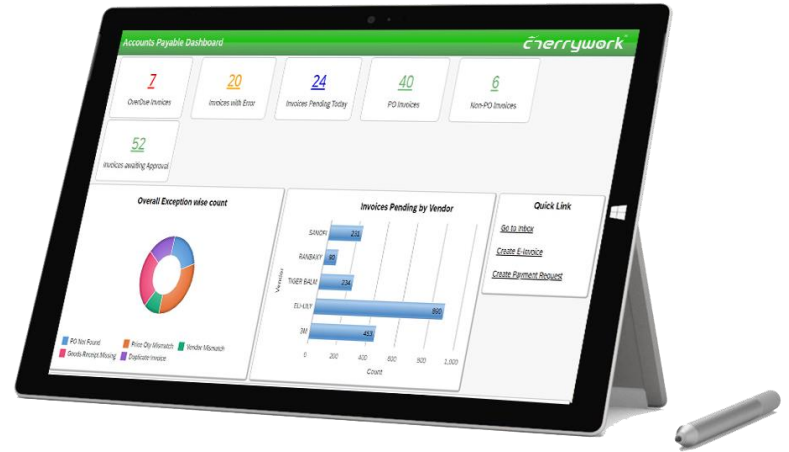
**Automating your accounts payable process** will improve its **quality, accuracy, and speed**. By eliminating manual processes, you can reduce the risk of losing invoices, making late or double payments, and or any adverse impact to the cash flow.



# Introducing Cherrywork AP Automation

## Streamline your Payables

This application streamlines your end-to-end operations by enabling you to capture invoices from virtually anywhere, extract relevant data without human intervention, and always gain visibility to the financial processes that support or subvert your business success.





# Introducing Cherrywork

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# Key Capabilities

## Driving superior user experience

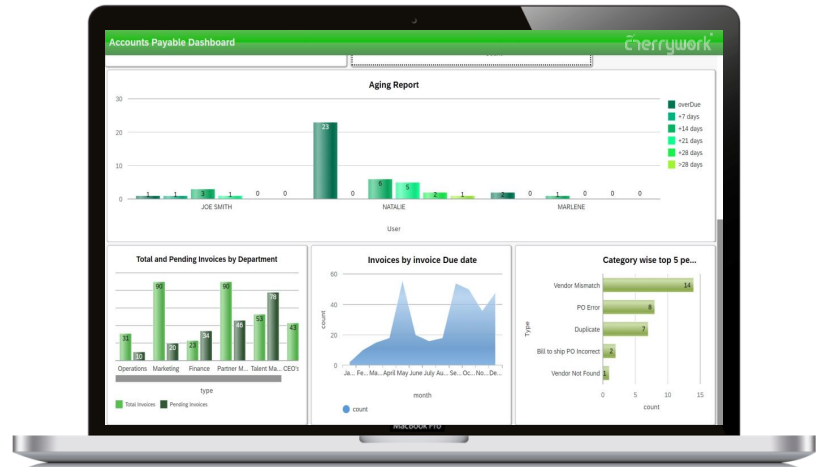
- Increased responsiveness, efficiency and accessibility of all HR systems by delivering superior user experience with a single UI to access all functions
- Reduced training cost with intuitive UX following Human Factors Engineering (HFE) principles
- Best-in-class security provided by SMS based Two-Factor Authentication

## Delivering a step-change in productivity

- Reduction in processing time up to **~80%**
- Intended actions in as few as **'3 clicks'**
- Bulk approval for managers in as few as **'2 clicks'** using **Cherrywork® WorkBox**

## Enhancing the employee engagement

- Increase in user adoption up to **~40%** with personalized dashboards
- Ease of use and greater user satisfaction with intelligent automation using chatbots



# Key Capabilities



## Driving sup

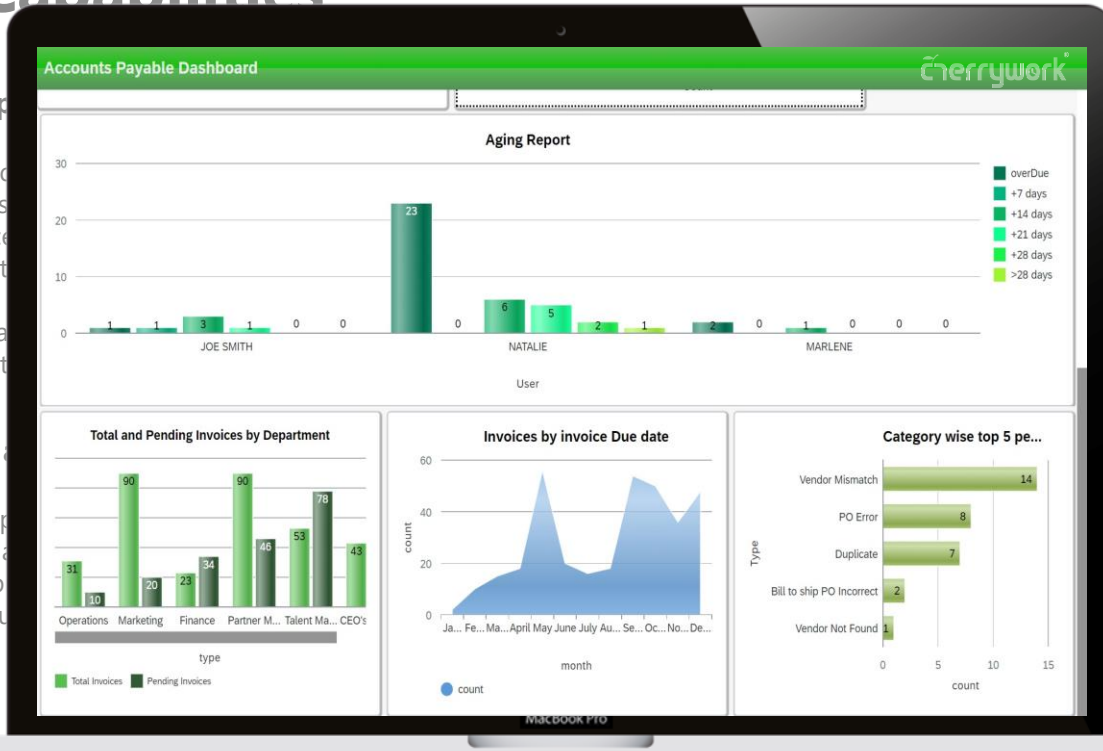
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# Key Features & Benefits

## Reduced AP Processing Cost

- Reduction in transaction processing cost and FTE re-deployments
- Ensures faster TAT due to automation and ensures reduction in paper storage and retention cost
- Prioritization of invoices based on supplier/invoice value

## Improved Visibility

- End to end visibility, alerts and notifications in cases of exceptions and both suppliers and internal teams are on the same page on the task updates
- Enables measuring KPIs through user workload and process reports and promotes collaboration and strong relationship with the vendor.

## Increased returns in available cash

- Avail advantage of discounts by early payments. The application aids in improved data capture for better control over spend in turn optimizing working capital.

## Compliance from tax perspective

- Ensures VAT or other tax compliance. Regular audit trails to check on fraud within the system



# Key Features & Benefits

## Support for Multiple Channels

- Capture vendor invoices virtually from anywhere. Be it paper based invoices received via fax or as hard copies to the more structured format received via EDI.
- Enable your suppliers to submit their invoices directly via Portal.

## Sophisticated Fuzzy Match

- Sophisticated fuzzy algorithm which matches the invoice line items against Purchase Order and Goods Receipt.

## Touch less posting and seamless integration

For all those perfectly matched invoices against PO and GR, our solution allows to auto posts invoices in SAP system. This application has in-built connectors to integrate with your SAP systems. Whether it is fetching PO and GR details from SAP to posting invoices and payments, we have all.

## Account Payable Workbench

- Enables your Accounting Team and CFO can access invoices via the workbench where they can review and approve the invoices.
- Accessibility to various reports via this Workbench.





# Key Features & Benefits

## Rule based Workflow

- Flexible rule-based workflow where tasks are auto routed to your accounting team members.
- Auto routes those high value invoices to relevant stake holders for approval.

## Reports

In-built reports which provides end-to-end visibility to your billing process. Also, gives visibility on managing user's workload or tracking the process cycle time to the more detailed audit trails.





To learn more,  
visit [www.incture.com](http://www.incture.com)

## About Incture

We are a digital systems company and a community of passionate, purpose-led individuals seeking to enhance people's lives with technology. We deliver digital solutions including Cherrywork® digital applications and intelligent platforms and technologies with speed and at scale to address our customers' complex business challenges. We are one of the largest providers of Digital Applications and Technology Solutions on SAP Cloud Platform (SCP) and SAP On-Premise Platform.

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